



Al-Ashraf Primary School Health and Safety Policy

Prevention of accidents, injury or loss is essential for the efficient running of Al-Ashraf Primary School. This depends on sound management and co-operation from all parties to the education partnership – pupils, staff and parents. Full awareness of rights and responsibilities of adults and children in Islam is also important.

Al-Ashraf Primary aims to provide a safe, healthy, Islamic environment for all who work, study and visit there. In order to reduce hazard levels, all members of staff and all pupils must understand and appreciate that their own safety and that of others depends on their conduct and vigilance at all times.

Responsibilities

The Principal (with support from the Governing Body) will:

- recognise their joint responsibility for ensuring the accuracy of the Health and Safety Policy;
- ensure that health & safety procedures are available
- Monitor and review the policy and ensure that revisions are undertaken.
- ensure that damage reported via the Deputy Heads office is made good promptly

Deputy Head will:

- recognise her responsibility for ensuring the implementation of the Health and Safety Policy;
- ensure that all staff are familiar with the policy;
- ensure that health & safety procedures are applied;
- make regular inspections to ensure that a safe and healthy environment is maintained;
- establish a system for reporting, recording and investigating accidents;
- ensure that all members of staff are aware of their responsibilities;
- take active steps to ensure that equipment, buildings and grounds are safe, secure and well-maintained;
- ensure that damage is reported promptly;
- ensure that there are arrangements for the safe evacuation of the building in the case of an emergency;
- take the responsibility for the day to day operation of the Health and Safety Policy;
- ensure that liaison with local police, fire service, medical personnel and members of the community is maintained.

Teaching & Admin staff will:

- be vigilant and careful role models;
- promote a spirit of safety consciousness amongst pupils and make them aware of the need for safety;
- assist pupils in understanding their responsibilities with regard to taking reasonable care of themselves and others;
- take prompt, firm action to ensure that pupils are not allowed to endanger themselves or others;
- give pupils the opportunity to discuss health and safety issues.
- Inform the principal of any serious risk

Pupils will:

- Understand their role in maintaining a safe and healthy environment for their own safe conduct within it.

Parents will:

- ensure that the school has up-to-date contact addresses and telephone numbers so that parents (or other responsible nominated adults) may be contacted in emergencies;
- ensure that pupils attend school in good health;
- explain all absences promptly;
- support the teachers' role and the discipline of the school;
- ensure early contact with the school over matters concerning the health and safety of their own and other children;
- allow pupils to take on an increasing amount of responsibility as they progress through school;
- Accept responsibility for the conduct of their own children in and out of school.

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